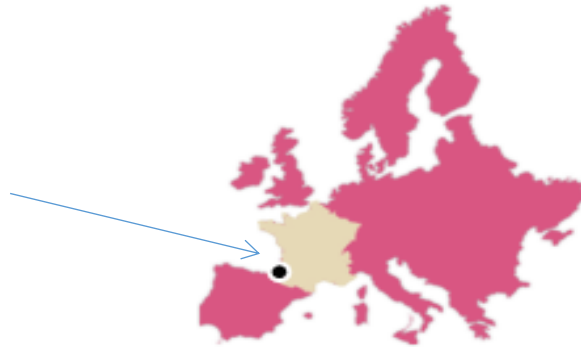




# ESC PAU BUSINESS SCHOOL



Pau



## CONTACT DETAILS

Groupe ESC PAU Pau Business School (Groupe Ecole Supérieure de Commerce de Pau)

**International students talk about Pau Business School!** <http://bit.ly/2nk6MDC>

ERASMUS Code: F PAU12

Visiting address: 3 rue Saint John Perse - 64000 PAU - France

Location: On campus (30 min walking distance from downtown)

Website for incoming students: [www.esc-pau.com](http://www.esc-pau.com)

## INTERNATIONAL OFFICE TEAM

### **Véronique BOULLLOUD**

Head of International Office

Phone: +33 (0)5 59 92 64 43

Mobile: +33 (0)6 79 31 21 82

[veronique.boulloud@esc-pau.fr](mailto:veronique.boulloud@esc-pau.fr)

### **Gaëlle GEIGER**

International Coordinator

Phone: +33 (0)5 59 92 64 74

[gaelle.geiger@esc-pau.fr](mailto:gaelle.geiger@esc-pau.fr)

### **Virginie CASTET-BELLOCQ**

International Programme Assistant & Student Support

Phone: +33 (0)5 59 92 64 70

[virginie.castetbellocq@esc-pau.fr](mailto:virginie.castetbellocq@esc-pau.fr)

## ABOUT GROUPE ESC PAU

Groupe ESC Pau Business School is part of the Pau-Béarn Chamber of Commerce and Industry (CCIT). The school opened on 1<sup>st</sup> October 1969 by decree of the Ministry of Industrial and Scientific Development and offers a range of further education, higher education and executive programmes from Baccalaureate to Masters level.

Groupe ESC Pau Business School is located in the heart of the Pau University campus just a few minutes from the town centre. Our estate was built in 1987 and has three buildings. The surface area of the school is 10,000 m<sup>2</sup> built on 42,000 m<sup>2</sup> of green space owned by the Chamber of Commerce and Industry (CCI).

Our mission is to develop and educate globally responsible managers as future leaders for a fast-changing, complex and interconnected world. Our graduates are interculturally mobile and possess an entrepreneurial mind-set. They also readily understand the importance of making a positive contribution to Society for the global Common Good. This is achieved via individualised student support and an action-based learning approach. The addition of these two elements provides a unique student experience. Our mission is also driven by a strong commitment to the development and competitiveness of our eco-system through the production and dissemination of knowledge.

## ACADEMIC CALENDAR

### Spring semester

From January to March, April or May (depending on your programme)

### Fall semester

From September to December

## IMPORTANT DATES

### Nomination Deadline

- **Spring semester:** November 1<sup>st</sup>
- **Fall semester:** June 1<sup>st</sup>

### Application Package Deadline

- **Spring semester:** Application form and supporting documents: November 15<sup>th</sup>
- **Fall semester:** Application form and supporting documents: June 15<sup>st</sup>

## APPLICATION PROCESS

### Online application process

Once they have been nominated, students receive an automatic message from [Bridge@esc-pau.fr](mailto:Bridge@esc-pau.fr) inviting them to complete an online electronic form for **academic and housing purposes**.

**Following documents will be mandatory to finalize the online application form:**

- Copy of passport (or ID card for European students)
- Passport sized photo
- For non-native English speakers only : any official test or language certificate

**Please visit our website where you will find all the supporting documents and information**  
[http://www.esc-pau.fr/international/en/exchange\\_programme.html](http://www.esc-pau.fr/international/en/exchange_programme.html)

### Arrival and Check-in

The “Arrival and Check-in form” needs to be emailed 2 weeks before the student’s arrival to [international@esc-pau.fr](mailto:international@esc-pau.fr)

## ACADEMIC INFORMATION FOR EXCHANGE STUDENTS

### Language of Instruction

French and English (see *Programmes at a glance*)

### Language prerequisite

- **English Language prerequisite (for non-native English speakers only)**  
For non-degree seeking students: any official test or language certificate  
For degree seeking students TOEIC: 700 or equivalent.
- **French Language prerequisite**  
A B2 level or equivalent is recommended.  
No test score is requested but student’s knowledge of French must be good enough to follow courses and to pass the exams.

### Semester workload

- **Erasmus students:** 30 ECTS credits
- **Non-Erasmus students:** never less than 25 ECTS credits in accordance with the home institution coordinator

### Attendance

Groupe ESC Pau requires regular and punctual attendance of students in all courses.

### Transcript of records

Transcripts are sent after the semester ends to the home institution coordinator or to the student (upon request).

## PRACTICAL INFORMATION

### Welcome meeting (compulsory)

The welcome meeting is organised roughly 3 days before each semester. Therefore, students are recommended to arrive 2 days before.

### To join the school and get room keys

The school address is 3 rue Saint John Perse, 64 000 PAU.

A member of Groupe ESC Pau may pick you up at Pau airport or train station and reach you to your dorm, as far as you send your “Arrival & check-in form” to [international@esc-pau.fr](mailto:international@esc-pau.fr) at least 2 weeks before your arrival date.

Be aware to plan your arrival at Pau from Monday to Friday and from 8.30 am to 5.00 pm. Outside these hours or during week-end, please make your own arrangement to book a taxi and a hotel.

### Housing

Groupe ESC Pau provides all exchange students with a suitable accommodation according to availabilities. It offers single rooms or shared flats.

Halls of Residences are located behind Groupe ESC Pau (2 min walking distance).

Pau town center can be easily reached by bus (IDELIS) (15 minute journey) from all Halls of Residence.

Students can decline this offer and make their own arrangement to rent a private apartment.

**Housing form deadline:** before November 15<sup>th</sup> for Spring semester and before June 15<sup>th</sup> for Fall semester. Your choice has to be done completing your online application.

**Cost of accommodation in 2018:** from 242€ to 325€ per month (monthly payment) – see “Accommodation description”

### Health insurance requirements

All students must have health insurance for the duration of their stay in France. If you need one, please find below an offer from one of our partners. We recommend that you either subscribe through our agent [herve.petit-brisson@gan.fr](mailto:herve.petit-brisson@gan.fr) before leaving your country or contact him once you arrive. Note that we can arrange an appointment with him for you.

The Central Administration of ESC PAU Business School will give the students a certificate of enrollment upon arrival, as this will be required for any administrative procedures in France.

### Estimated monthly Costs of Living (student rate)

University residence: from 242 € to 325 €

Food: approximately 150 € / month

Transport: Bus Pass 16,50 € / month

Movies: 5,00 €

Average meal cost at the University cafeteria on Campus: 5,00 €

Restaurant: from 9 € to 22 €

A coffee in a bar costs 1,30 € and a glass of beer costs from 2,50 € to 4,00 €